

SUN LIFE PROSPERITY FUNDS¹

AGENDA FOR THE REGULAR JOINT MEETING OF THE AUDIT AND COMPLIANCE COMMITTEES

Date : 08 March 2023
 Duration : 9:15 a.m. to 11:30 a.m.
 Place : Board Room, 6th Floor Sun Life Centre, BGC Taguig City

BUSINESS		RESPONSIBLE PARTY	ACTION REQUIRED	APPENDIX
1	Call to Order (9:15-9:16)	Committee Chairman ²		
2	Certification of Notice and Quorum (9:16-9:17)	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (13 December 2022) (9:17-9:18)	Committee Chairman	Approve	/
4	Matters Arising from the Previous Meeting's Minutes: None (9:18-9:19)	Committee Chairman	Note	/
5	Presentation of the 2022 Audit Results and Management Letter (9:19-9:20)	Deloitte	Note	/
6	2022 Audited Financial Statements (9:20-9:35)	Deloitte/ Jeanemar S. Talaman	Approve/ Endorse	/
7	Private Meeting Between the Non-Executive Members of the Committee and the External Auditor (9:35-9:45)	Committee Chairman	Note	
8	Financial Review Summary (9:45-10:00)	Jeanemar S. Talaman	Note	/
9	Review of Related Party Transactions (10:00-10:05)	Jeanemar S. Talaman	Note	/
9a	a. Review of RPT Operating Guideline	Ma. Jemilyn S. Camania	Approve	/
10	Review of Operations (10:05-10:20)	Gerald L. Bautista	Note	/
11	Investments Reports (10:20-10:45)		Note	/
11a	a. Investments Report	Ritchie G Teo	Note	/

¹ The Sun Life Prosperity Funds are 1) Sun Life of Canada Prosperity Bond Fund, Inc., 2) Sun Life of Canada Prosperity Balanced Fund, Inc., 3) Sun Life of Canada Prosperity Philippine Equity Fund, Inc., 4) Sun Life Prosperity Peso Starter Fund, Inc., 5) Sun Life Prosperity Dynamic Fund, Inc., 6) Sun Life Prosperity Dollar Advantage Fund, Inc., 7) Sun Life Prosperity Dollar Abundance Fund, Inc., 8) Sun Life Prosperity GS Fund, Inc., 9) Sun Life Prosperity Philippine Stock Index Fund, Inc., 10) Sun Life Prosperity Dollar Wellspring Fund, Inc., 11) Sun Life Prosperity World Voyager Fund, Inc., 12) Sun Life Prosperity Dollar Starter Fund, Inc., 13) Sun Life Prosperity Achiever Fund 2028, Inc., 14) Sun Life Prosperity Achiever Fund 2038, Inc., 15) Sun Life Prosperity Achiever Fund 2048, Inc., 16) Sun Life Prosperity World Equity Index Feeder Fund, Inc.; and 17) Sun Life Prosperity Peso Voyager Feeder Fund, Inc.

² The Committee Chairman will be elected from among the Committee Chairmen present.

11b	b. Reports on Funds' Performance and Strategy	Ma. Cristina B. Gabaldon Michael Adrian Vergara Francis Albert Alcausin	Note	/
12	Key Risks Update (10:45-10:50)	Ria V. Mercado	Note	/
13	2023 Key Risks (10:50-10:55)	Ria V. Mercado	Note	/
14	Compliance Report (10:55-11:00)	Ma. Jemilyn S. Camania	Note	/
15	2023 Compliance Plan (11:00-11:05)	Ma. Jemilyn S. Camania	Approve	/
16	Report on Controls (11:05-11:10)	Joel O. Bungabong	Note	/
17	Private Meeting between the Non-executive Members of the Committee and the Internal Auditor (11:10-11:15)	Committee Chairman	Note	
18	Private Meeting between Non-executive Members of the Committee and the Compliance Officer (11:15-11:20)	Committee Chairman	Note	
19	Private Meeting between Non-executive Members of the Committee and the Risk Officer (11:20-11:25)	Committee Chairman	Note	
20	Forward Agenda (11:26-11:27)	Corporate Secretary	Approve	/
21	Review of Committee Charter (11:27-11:28)	Corporate Secretary	Approve	/
22	Other Matters: (11:28-11:29)	Committee Chairman	Note	
22a	a. Memo on Suspension of NAVPS/Units Calculation	Jeanemar S. Talaman	Approve	/
22b	b. Memo on assets with no custodian	Jeanemar S. Talaman	Note	/
22c	c. Memo on Valuation Error or Incorrect Price	Jeanemar S. Talaman	Note	/
22d	d. Executive Session with RO Compliance	Committee Chairman		
23	Adjournment (11:30)	Committee Chairman	Approve	

Distribution List:

- Oscar S. Reyes*, Chairman (WEIFF, Dollar Advantage, Dollar Abundance, Dynamic, Wellspring and GS Funds) and Member (Balanced, Philippine Equity, Dollar Starter, Peso Voyager, World Income, Achiever 2028, Achiever 2038, and Achiever 2048 Funds)
- Cesar Luis F. Bate*, Chairman (Bond, Peso Starter, Stock Index, and Philippine Equity Funds), and Member (Dollar Advantage, Dollar Abundance, Dynamic, Wellspring, World Voyager and World Equity Index Feeder Funds)
- Cielito F. Habito*, Chairman (Achiever 2028, and Balanced Funds) and Member (Bond, Philippine Equity, Peso Starter, Stock Index, Dollar Advantage, Dollar Abundance, Peso Voyager, and GS Funds)
- Teresita J. Herbosa*, Chairman (Achiever 2028, Achiever 2038, Dollar Starter, Peso Voyager, and World Income Funds) and Member (Bond, and Peso Starter Funds)

- Aleli Angela G. Quirino*, Chairman (World Voyager Fund) and Member (Dynamic, GS, Stock Index, Wellspring, World Voyager, Balanced, Dollar Starter, World Income, WEIFF, Achiever 2028, Achiever 2038, Achiever 2048 and World Income Funds)

Attendees

- Benedicto C. Sison, Chairman (all Funds)
- Valerie N. Pama, President (all Funds)
- Gerald L. Bautista, Director- WEIFF, Peso Starter, Peso Voyager and World Income Funds; President - Sun Life Asset Management Company, Inc.
- Jeanemar S. Talaman, Treasurer
- Ma. Jemilyn S. Camania, Compliance Officer
- Maria Pia A. Urgello, Deputy Compliance Officer
- Ria V. Mercado, Risk Officer
- Joel O. Bungabong, Internal Auditor
- Ritchie Ryan G. Teo, Deputy Chief Investment Officer, SLIMTC
- Ivan P. Corcuera, Head of Investments, Sun Life Philippines
- Gaurav Mishra, Chief Operations & Digital Enterprise Officer
- Michelle C. Garcia, Chief Human Resources Officer, Sun Life Philippines
- Maaike Van Meer, Chief Compliance Officer, Asia
- Mark Shum, AVP, Lead Compliance Transformation and Governance, Asia
- Pia Angelica Javier, Chief Technology Modernization Officer
- Dino S. Macasaet, Head, Strategic Development, Training and Marketing, SLAMCI
- Edgar S. Tordesillas, General Counsel
- Anna Katrina C. Kabigting-Ibero, Corporate Secretary
- Frances Ianna S. Canto, Counsel, Assistant Corporate Secretary
- Maria Junifer L. Maliglig, Law Clerk

*Independent Director

SUN LIFE PROSPERITY FUNDS¹

AGENDA FOR THE REGULAR JOINT MEETING OF THE AUDIT AND COMPLIANCE COMMITTEES

Date : 11 July 2023
 Duration : 9:00 a.m. to 11:30 a.m.
 Place : Board Room, 6th Floor, Sun Life Centre BGC Taguig City

BUSINESS		RESPONSIBLE PARTY	ACTION REQUIRED	APPENDIX
1	Call to Order (9:00-9:01)	Committee Chairman ²		
2	Certification of Notice and Quorum (9:02)	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (08 March 2023) (9:02-9:03)	Committee Chairman	Approve	/
4	Matters Arising from the Minutes of the Previous Meeting: None (9:03-9:04)	Committee Chairman	Note	/
5	Financial Review Summary (9:04-9:24)	Jeanemar S. Talaman	Note	/
5a	a. Memo on Suspension of NAVPS / NAVPU Calculation		Note	/
5b	b. Memo on No Custodian		Note	/
5c	c. Memo on No Valuation Error		Note	/
6	Review of External Audit Relationship (9:24-9:26)	Jeanemar S. Talaman	Approve / Endorse	/
7	Review of Related Party Transactions (9:26-9:30)	Jeanemar S. Talaman	Note	/
8	Review of Operations (9:30-9:50)	Gerald L. Bautista	Note	/
9	Investment Report (9:50-10:10)	Ritchie Ryan G. Teo	Note	/
10	Key Risks Update (10:10-10:25)	Ria V. Mercado	Note	/
11	Compliance Report (10:25-10:40)	Maria Pia A. Urgello	Note	/
12	Report on Controls (10:40-10:54)	Joel O. Bungabong	Note	/
13	Forward Agenda (10:55)	Corporate Secretary	Approve	/

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² Lead Independent Director Cesar Luis F. Bate shall serve as the Audit and Compliance Committee Chairman for the year 2023.

	BUSINESS	RESPONSIBLE PARTY	ACTION REQUIRED	APPENDIX
14	Private Meeting between Non-executive Members of the Committees and the Internal Auditor (10:56-11:06)	Committee Chairman	Note	
15	Private Meeting between Non-executive Members of the Committees and the Interim Compliance Officer (11:06-11:16)	Committee Chairman	Note	
16	Private Meeting between Non-executive Members of the Committees and the Risk Officer (11:16-11:26)	Committee Chairman	Note	
17	Other Matters (11:27)	Committee Chairman	Note	
18	Adjournment (11:28)	Committee Chairman	Approve	

Distribution List:

- Oscar S. Reyes*, Chairman (WEIFF, Dollar Advantage, Dollar Abundance, Dynamic, Wellspring and GS Funds) and Member (Balanced, Philippine Equity, Dollar Starter, Peso Voyager, World Income, Achiever 2028, Achiever 2038, and Achiever 2048 Funds)
- Cesar Luis F. Bate*, Chairman (Bond, Peso Starter, Stock Index, and Philippine Equity Funds), and Member (Dollar Advantage, Dollar Abundance, Dynamic, Wellspring, World Voyager and World Equity Index Feeder Funds)
- Cielito F. Habito*, Chairman (Achiever 2028, and Balanced Funds) and Member (Bond, Philippine Equity, Peso Starter, Stock Index, Dollar Advantage, Dollar Abundance, Peso Voyager, and GS Funds)
- Teresita J. Herbosa*, Chairman (Achiever 2028, Achiever 2038, Dollar Starter, Peso Voyager, and World Income Funds) and Member (Bond, and Peso Starter Funds)
- Aleli Angela G. Quirino*, Chairman (World Voyager Fund) and Member (Dynamic, GS, Stock Index, Wellspring, Balanced, Dollar Starter, WEIFF, Achiever 2028, Achiever 2038, Achiever 2048 and World Income Funds)

Attendees

- Benedicto C. Sison, Chairman (all Funds)
- Valerie N. Pama, President (all Funds)
- Gerald L. Bautista, Director- WEIFF, Peso Starter, Peso Voyager and World Income Funds; President - Sun Life Asset Management Company, Inc.
- Jeanemar S. Talaman, Treasurer
- Maria Pia A. Urgello, Interim Compliance Officer
- Mark Shum, Lead Compliance Transformation and Governance, SLF Asia Compliance
- Maria Sachiko A. Pang, Chief Financial Management Officer
- Ria V. Mercado, Risk Officer
- Joel O. Bungabong, Internal Auditor
- Ritchie Ryan G. Teo, Chief Investment Officer, SLIMTC
- Gaurav Mishra, Chief Operations & Digital Enterprise Officer
- Pia Angelica C. Javier, Chief Technology Modernization Officer
- Dino S. Macasaet, Head, Strategic Development, Training and Marketing, SLAMCI
- Edgar S. Tordesillas, General Counsel
- Anna Katrina C. Kabigting-Ibero, Corporate Secretary
- Frances Ianna S. Canto, Counsel, Assistant Corporate Secretary
- Maria Junifer L. Maliglig, Law Clerk

*Independent Director

SUN LIFE PROSPERITY FUNDS¹

AGENDA FOR THE REGULAR JOINT MEETING OF THE AUDIT AND COMPLIANCE COMMITTEES

Date : 08 September 2023
 Duration : 9:30 a.m. to 12:30 p.m.
 Place : Board Room, 6th Floor Sun Life Centre, BGC Taguig City

BUSINESS		RESPONSIBLE PARTY	ACTION REQUIRED	APPENDIX
1	Call to Order (9:30-9:31)	Committee Chairman ²		
2	Certification of Notice and Quorum (9:31-9:32)	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (11 July 2023) (9:32-9:33)	Committee Chairman	Approve	/
4	Matters Arising from the Minutes of the Previous Meeting: None (9:33-9:34)	Committee Chairman	Note	/
5	External Audit Plan for Audit Year 2023 (9:34-9:50)	Navarro Amper & Co./ Deloitte Touche Tohmatsu	Approve	/
6	Private Meeting between Non-Executive Members of the Committee and the External Auditor (9:50-10:00)	Committee Chairman		
7	Financial Review Summary (with report on External Audit Fee) (10:00-10:25)	Jeanemar S. Talaman	Note	/
7a	a. Memo on Suspension of NAVPS / NAVPU Calculation		Note	/
7b	b. Memo on No Custodian		Note	/
7c	c. Memo on Valuation Error		Note	/
7d	d. Memo on Loss on Sale of Dollar Starter Fund Asset		Note	/
8	Review of Related Party Transactions (10:25-10:30)	Jeanemar S. Talaman	Note	/
9	Investment Report (10:30-10:45)	Ritchie Ryan G. Teo	Note	/
10	Review of Operations (10:45-11:05)	Gerald L. Bautista	Note	/
11	Key Risks Update (11:05-11:20)	Ria V. Mercado	Note	/

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² The Committee Chairman for 2023 is Independent Director Cesar Luis F. Bate
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12	Compliance Report (10:20-11:35)	Maria Teresa A. Co	Note	/
13	Report on Controls (11:35-11:50)	Joel O. Bungabong	Note	/
14	Forward Agenda (11:51)	Corporate Secretary	Note	/
15	Private Meeting of the Non-Executive Members of the Committee and the Internal Auditor (11:52-12:02)	Committee Chairman	Note	
16	Private Meeting of the Non-Executive Members of the Committee and the Compliance Officer (12:02-12:12)	Committee Chairman	Note	
17	Private Meeting of the Non-Executive Members of the Committee and the Risk Officer (12:12-12:22)	Committee Chairman	Note	
18	Other Matters, if any (12:23)	Corporate Secretary	Note	
19	Adjournment (12:24)	Committee Chairman	Approve	

Distribution List:

- Oscar S. Reyes*, Chairman (WEIFF, Dollar Advantage, Dollar Abundance, Dynamic, Wellspring and GS Funds) and Member (Balanced, Philippine Equity, Dollar Starter, Peso Voyager, World Income, Achiever 2028, Achiever 2038, and Achiever 2048 Funds)
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- Teresita J. Herbosa*, Chairman (Achiever 2028, Achiever 2038, Dollar Starter, Peso Voyager, and World Income Funds) and Member (Bond, and Peso Starter Funds)
- Aleli Angela G. Quirino*, Chairman (World Voyager Fund) and Member (Dynamic, GS, Stock Index, Wellspring, Balanced, Dollar Starter, WEIFF, Achiever 2028, Achiever 2038, Achiever 2048 and World Income Funds)

Attendees

- Benedicto C. Sison, Chairman (all Funds)
- Valerie N. Pama, President (all Funds)
- Gerald L. Bautista, Director- WEIFF, Peso Starter, Peso Voyager and World Income Funds; President. SLAMCI
- Jeanemar S. Talaman, Treasurer
- Navarro Amper & Co./ Deloitte Touche Tohmatsu, External Auditor
- Maria Teresa A. Co, Compliance Officer
- Mark Shum, Lead Compliance Transformation and Governance, SLF Asia Compliance
- Maria Sachiko A. Pang, Chief Financial Management Officer
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- Edgar S. Tordesillas, General Counsel
- Paolo P. Macapagal, Deputy General Counsel
- Anna Katrina C. Kabigting-Ibero, Corporate Secretary
- Frances Ianna S. Canto, Counsel, Assistant Corporate Secretary
- Jennifer R. Samodio, Administrative Assistant

*Independent Director

SUN LIFE PROSPERITY FUNDS¹

AGENDA FOR THE REGULAR JOINT MEETING OF THE AUDIT AND COMPLIANCE COMMITTEES

Date : 13 December 2023
 Duration : 9:00 a.m. to 11:30 a.m.
 Place : Board Room, 6/F Sun Life Centre, 5th Ave. cor. Rizal Drive, BGC, Taguig City

BUSINESS		RESPONSIBLE PARTY	ACTION REQUIRED	APPENDIX
1	Call to Order (9:00)	Committee Chairman ²		
2	Certification of Notice and Quorum (9:01)	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (08 September 2023) (9:02)	Committee Chairman	Approve	
4	Matters Arising from the Previous Meeting's Minutes: None (9:03)	Committee Chairman	Note	/
5	Financial Review Summary (9:04-9:25)	Jeanemar S. Talaman	Note	/
5a	a. Memo on Suspension of NAVPS / NAVPLI Calculation		Note	/
5b	b. Memo on No Custodian		Note	/
5c	c. Memo on Valuation Error		Note	/
6	Review of Related Party Transactions (9:26-9:30)	Jeanemar S. Talaman	Note	/
7	Investments Report (9:31-9:45)	Ritchie Ryan G. Teo	Note	/
7a	a. 3-year Forecast on the Economy and Market		Note	/
8	Review of Operations (9:46-10:05)	Gerald L. Bautista	Note	/
9	Key Risks Update (10:06-10:20)	Ria V. Mercado	Note	/
10	Compliance Report (10:21-10:35)	Maria Teresa A. Co	Note	/
11	Report on Controls (10:36-10:50)	Joel O. Bungabong	Note	/
12	2024 Internal Audit Plan (10:51-11:00)	Joel O. Bungabong	Approve	/

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² The Committee Chairman will be elected from among the Committee Chairmen present.

BUSINESS		RESPONSIBLE PARTY	ACTION REQUIRED	APPENDIX
13	Forward Agenda (11:01)	Corporate Secretary	Approve	/
14	Schedule of Meetings for 2024-2025 (11:02)	Corporate Secretary	Approve	/
15	Private Meeting between the Non-executive Members of the Committee and the Internal Auditor (11:03-11:11)	Committee Chairman		
16	Private Meeting between Non-executive Members of the Committee and the Compliance Officer (11:12-10:20)	Committee Chairman		
17	Private Meeting between Non-executive Members of the Committee and the Risk Officer (11:21-11:28)	Committee Chairman		
18	Other Matters, if any (11:29)	Committee Chairman	Note	
18a	a. Dollar Starter Fund Rebalancing	Jeanemar Talaman	Note	/
19	Adjournment (11:30)	Committee Chairman	Approve	

Distribution List:

- Oscar S. Reyes*, Chairman (WEIFF, Dollar Advantage, Dollar Abundance, Dynamic, Wellspring and GS Funds) and Member (Balanced, Philippine Equity, Dollar Starter, Peso Voyager, World Income, Achiever 2028, Achiever 2038, and Achiever 2048 Funds)
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- Teresita J. Herbosa*, Chairman (Achiever 2028, Achiever 2038, Dollar Starter, Peso Voyager, and World Income Funds) and Member (Bond, and Peso Starter Funds)
- Aleli Angela G. Quirino*, Chairman (World Voyager Fund) and Member (Dynamic, GS, Stock Index, Wellspring, Balanced, Dollar Starter, WEIFF, Achiever 2028, Achiever 2038, Achiever 2048 and World Income Funds)

Attendees

- Benedicto C. Sison, Chairman (all Funds)
- Valerie N. Pama, President (all Funds)
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- Edgar S. Tordesillas, General Counsel
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