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**Subject:** Notice of the Annual Meeting of the Stockholders of Sun Life of Canada (Philippines), Inc. to be held on 04 June 2024 at 10:30 a.m. to 10:45 a.m. at the Board Room, 6th Floor Sun Life Centre, 5th Avenue corner Rizal Drive, BGC, Taguig City

**Date:** Friday, May 3, 2024 at 4:31:21 PM Philippine Standard Time

**From:** [Redacted]

**To:** [Redacted]

**CC:** [Redacted]

**Attachments:** image001.png, image002.png, image003.png, image004.png, image005.png, image006.png, Annex A - (Draft) Minutes of the 2023 Annual Stockholders Meeting.pdf, Annex B - SLOCPI 2024 BOD Write up.pdf

## NOTICE OF THE ANNUAL MEETING OF THE STOCKHOLDERS

**SUN LIFE OF CANADA (PHILIPPINES), INC.**  
 2<sup>nd</sup> Floor, Sun Life Centre, 5<sup>th</sup> Avenue corner Rizal Drive,  
 Bonifacio Global City, Taguig City, Metro Manila, Philippines

To the Stockholders:

Notice is hereby given that **Sun Life of Canada (Philippines), Inc.** will hold its Annual Stockholders' Meeting on 04 June 2024 at 10:30 a.m. to 10:45 a.m. to be held at the Board Room, 6<sup>th</sup> Floor Sun Life Centre, 5<sup>th</sup> Avenue corner Rizal Drive, Bonifacio Global City, Taguig City. The Stockholders may also attend the meeting through the following Zoom link:

Meeting ID	[Redacted]
Internal Meeting Dial	[Redacted]
Toll Free Dial-In / Local Dial-in	[Redacted]
Connect via Zoom app	Conferencing Link: [Redacted]
<i>Connect Via the Zoom app to use computer audio and save the toll charge</i>	

The Organizational Meeting of the Board of Directors will be held shortly after the Annual Stockholders' Meeting.

The meeting agenda for the Annual Meeting of the Stockholders shall be as follows:

1. Call to Order

2. Roll Call/Certification of Notice and Quorum
3. Approval of the Minutes of the 2023 Annual Stockholders' Meeting
4. Matters arising from the Previous Meeting's Minutes
5. Confirmation and Ratification of All Acts and Proceedings of the Board of Directors and Corporate Officers
6. Annual Report on Operations
  
7. Election of Directors for 2024-2025
8. Re-appointment of External Auditor for 2024-2025
9. Other Matters, if any.

The following items shall require a vote from the Stockholders. We recommend that a vote FOR the following items be cast:

- **Approval of the minutes of the previous meeting.** The Stockholders are requested to approve the minutes of the 2023 Annual Stockholders' Meeting held on 06 June 2023. Attached as Annex "A".
- **Matters arising from the Previous Meeting's Minutes.** The relevant officers will discuss outstanding matters for information/notation of Stockholders.
- **Confirmation and Ratification of the Acts of the Board of Directors and Officers.** The Stockholders are requested to confirm, ratify, and approve all the decisions and actions taken by the Directors and Officers for the term 2023 - 2024.
- **Annual Report on Operations.** The President will report on the Corporation's operations for the year 2023. The stockholders will then be requested to note the Annual Report.
- **Election of Directors for the Term 2024 - 2025.** The Stockholders are requested to vote for the following nominees for director: Jose Isidro N. Camacho\*, Benedicto C. Sison, Francisco S.A.Sandejas, Manjit Singh, Bennet Li, and Gaurav Mishra. Attached as Annex "B" containing the nominees' respective short write-ups.
- **Re-appointment of External Auditor for Audit Year 2024.** The Stockholders are requested to vote for the appointment of Navarro Amper & Co./Deloitte Touche Tohmatsu as the External Auditor for the audit year of 2024-2025.



## PROCEDURES FOR PARTICIPATION AND VOTING

1. Stockholders may attend and participate in the meeting either physically or by remote communication, through the Zoom link provided above. Stockholders who attend through any of these means shall be considered present for the purpose of determining quorum.
  
2. For the election of Directors, each stockholder has one vote per share multiplied by

the number of directors to be elected. A stockholder can divide his/her votes among the candidates in accordance with his/her preference.

3. Each proposed resolution will be shown on the screen when taken up at the meeting.
4. Stockholders will be given the opportunity to ask questions and raise comments by remote communication during each presentation. Stockholders may also email their questions and comments in advance to the Corporate Secretary or the Assistant Corporate Secretary through the email addresses provided below.
5. The proceedings of the meeting will be recorded.

Should you have comments, questions or concerns, kindly inform the Corporate Secretary, Atty. Anna Katrina C. Kabigting-Ibero, with email address at [REDACTED] and/or the Assistant Corporate Secretary, Atty. Frances Ianna S. Canto, with email address at [REDACTED]

Thank you.

