

From: Ma. Junifer Maliglig
Sent: Wednesday, February 26, 2020 4:53 PM
To:



Cc:



Subject: Notice of the Meeting: Sun Life Financial Plans, Inc. to be held on 03 March 2020 at 10:00 a.m. to 12:00 p.m. at the Board Room, Sun Life Centre BGC Taguig City

**NOTICE OF THE MEETING
SUN LIFE FINANCIAL PLANS, INC.**

Dear Stockholders and Board of Directors:

The Stockholders, Board of Directors and Committee Members of **Sun Life Financial Plans, Inc.** will hold its meetings on **03 March 2020** at 10:00 a.m. to 12:00 p.m. at the Board Room, 6th Floor, Sun Life Centre, 5th Avenue corner Rizal Drive, Bonifacio Global City, Taguig City, with the following schedule:

- I. Audit and Compliance Committee Meeting**, 10:00 a.m. to 11:00 a.m.
- II. Meeting of the Review Committee for Related Party Transactions**, 11:00 a.m. to 11:15 a.m.
- III. Annual Meeting of the Stockholders**, 11:15 a.m. to 11:30 a.m.
- IV. Organizational Meeting of the Board of Directors**, 11:30 a.m. to 12:00 p.m.

AGENDA FOR THE ANNUAL MEETING OF THE STOCKHOLDERS

	BUSINESS	RESPONSIBLE PARTY	ACTION REQUIRED	APPENDIX
1	Call to Order	Chairman		
2	Certification of Notice and Quorum	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (05 March 2019) <i>Note: The stockholders are requested to approve the minutes of 2019 Annual Stockholders' Meeting on 05 March 2019</i>	Chairman	Approve	/
4	Matters arising from the Previous Meeting's Minutes: None	Chairman	Note	
5	Confirmation and Ratification of All Acts and Proceedings of the Board and Corporate Officers <i>Note: The stockholders are requested to ratify and approve all the decisions and actions taken by the directors and officers for the term 2019 up to the present</i>	Chairman	Approve	/

	BUSINESS	RESPONSIBLE PARTY	ACTION REQUIRED	APPENDIX
6	Annual Report on Operations	Alexander S. Narciso	Note	/
7	Election of Directors for 2019-2020 <i>Note: The stockholders are requested to vote for the following nominees for director: Lucy CL Chou, Alexander S. Narciso, Benedicto C. Sison, Francisco S.A. Sandejas (independent director) and Oscar S. Reyes (independent director)</i>	Corporate Secretary	Approve	/
8	Amendment of the Articles of Incorporation, By-Laws, and Certificate of Registration to include "SLFPI" in the corporate name	Maria Josefina A. Castillo	Approve	/
9	Appointment of External Auditor <i>Note: The stockholders are requested to vote for the appointment of Navarro Amper & Co./ Deloitte Touche Tohmatsu as the External Auditor for 2020-2021</i>	Sherwin S. Sampang	Approve	/
10	Other Matters	Chairman	Note	
11	Adjournment	Chairman	Approve	

For your reference, attached are the Board meeting materials.

Should you have comments, questions or concerns, kindly inform our Corporate Secretary, Atty. Jemilyn S. Camania ([REDACTED]) and/or the Assistant Corporate Secretary, Atty. Anna Katrina C. Kabigting-Ibero ([REDACTED]).

Thank you.

Maria Junifer L. Maliglig
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